**ArCS II Overseas Fellowship Program**

**Checklist for Application Documents**

**Short-Term Program**

Form C

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| --- | --- | --- | --- |
|  | Documents | Applicant category | Check |
|  | Application (prescribed form): Form A  \* The applicant’s name and the signature of approval by the host researcher or the applicant’s (research or work) supervisor must be written in their own hand. | All categories |  |
|  | Travel schedule and budget plan (prescribed form): Form B | All categories |  |
|  | * Enrollment certificate (for graduate students) * Degree certificate or copy of the diploma / graduation certificate (for researchers) * Certificate of employment (for practitioners) | All categories (any of the mentioned documents) |  |
|  | Copies of documents showing the residence status (residence card, alien registration card etc.) | For foreign nationals only |  |
|  | Documents showing an overview of your plan, such as   * a written consent of the host researcher at the university or research institute that you are planning to visit; * an observational plan in the case of a field study; * an outline of the international conference or course that you are planning to attend (such as information available on the web); * an abstract of your presentation (a draft will suffice). | All categories |  |
|  | Information on the destination’s immigration and travel restrictions for travelers from Japan (screenshot of the relevant web page of Ministry of Foreign Affairs of Japan, etc.).  \* Please submit this information even if there are no restrictions.  \* If you need to take a PCR test, please submit a copy of the relevant document as evidence. | Those who will travel overseas |  |

If you have any questions, please contact the person in charge of the ArCS II Overseas Fellowship Program. E-mail: arcs2\_HU\_EC@arc.hokudai.ac.jp